12-11-2021

To,

ASM (Alwar AO)

Subject: - Bo Budget Expenses detail of Q1 & Q2 2021-22

Dear Sir,

Please find below of BO budget expenses of Q2 (2021-22)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Q1 & Q2 (2021-22) Details of BO Budget Expenses** | | | | | |
| **Description** | **Quantity (MT)** | **Amount** | | **Expenses in Q2** | **Remarks** |
| **Credit** | **Debit** |
| Opening Balance(Balance from Q4, 20-21) |  |  |  |  | Carryforwad Credit Balance Budget in Q4 2021-22 |
| Q1 ( FY 21-22) | 1986.5 | 39730 |  |  |  |
| Q2 ( FY 21-22) | 2451.5 | 49030 |  |  |  |
| Q3 ( FY 21-22) |  |  |  |  |  |
| Q4 ( FY 21-22) |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| Total amount in (2021-22) |  |  |  |  |  |
| Grand Total Quarter wise |  |  |  |  |  |
|  |  |  |  |  |  |
| **Balance Amount after Q2 (21-22)** |  |  |  |  | **There is Credit amount of /- after Q1** |

We will ensure you that we utilise the balance amount of Q2 in Q3.

Regards